

## **SECURITY POLICY**

Jameson Oil Tools recognises our obligation to implement and manage the company's security practices through the protection of people and property from material risk presented by security threats and minimising these risks through emergency practices.

The continued delivery of company's business in the face of security situations is paramount and we will uphold this in the following ways:

- Safeguarding our people from any foreseeable risks.
- Protecting our most valuable assets or information from loss or misuse.
- We will eliminate and minimise safety and health risks, and terror threats to our staff and the public by ensuring control measures are in place.
- We will work with contractors and suppliers to embrace the country specific security requirements.
- We value the safety and security of our employees, visitors and customers and are committed to mitigate risks, including those posed by terrorism, by preparing our employees and protecting the workplace.
- The location Management representative shall be responsible for ensuring the protective security of their location, including the creation and maintenance of an operating environment that:
  - Safeguards personnel from foreseeable risks.
  - Protects company assets from loss or misuse.
  - Limits the potential compromise of confidentiality, integrity and availability of company information and assets.
  - $\circ$   $\,$  Only authorised employees are suitable to have access to company premises.
  - All employees are required to comply with the company's policies, procedures and instructions that safeguard the company's resources (people, information, and assets) from harm.

## The Security Policy:

To ensure continued effective security management at locations, all employees, visitors, and contractors onsite are responsible for ensuring:

- Visitors access requirements are strictly enforced and / or controlled.
- All company property / information is protected from unauthorised access.
- Any suspicious behaviour or activity or breach of this policy is immediately reported.
- Performance is conducted in a responsible manner and in cooperation with the company security requirements.

This policy is promoted and displayed in our workplaces, and we are committed to strong safety programme that protects the health, safety and security of its staff, its property and public from risk of harm, including those that are arising from terrorism. This policy is reviewed at regular intervals.

Managing Director

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## UNCONTROLLED WHEN PRINTED

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